



**AP 4250**

**PROBATION**

**References:**

Title 5 Sections 55031-55034

**Notification of Probation**

Students are entitled to be notified of their academic difficulty and the availability of college support services to respond to the academic difficulty before the students are dismissed. Notification of academic or progress probation status will be sent to the student's college email account accessed through the student portal. The email notifying the student of probation will cover, at a minimum, an explanation of college probation and dismissal policies (see BP 4250 Probation, Dismissal, and Readmission), the significance of being on probation and a description of the services available.

**Probation, Dismissal, Readmission Data Reporting**

The Superintendent/President shall provide the Board of Trustees an annual report of the number of students who were placed on probation, dismissed, and reinstated. This report must disaggregate the students by race, age, gender, income, or any other characteristic identified by the Board. This report shall be provided by May of each year.

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