

**Santa Barbara City College
College Planning Council**

October 29, 2024

3:00-4:30 p.m.

West Campus Center (WCC) 204

Minutes

1.0 ROLL CALL

1.1 Present

Erika Endrijonas, Superintendent/President, Chair (non-voting)

Ryan Alexander, Classified Staff

Paloma Arnold, Executive Committee (non-voting)

Liz Auchincloss, Classified Staff

Rob Brown, Advancing Leadership Association

Roxane Byrne, Advancing Leadership Association

Jamie Campbell, Academic Senate

Monica Campbell, Advancing Leadership Association

Tara Carter, Academic Senate

Angelica Contreras, Advancing Leadership Association

Michelle Detorie, Classified Staff

Brian Fahnestock, Executive Committee (non-voting)

Ashley Farias, Classified Staff

Raquel Hernandez, Classified Staff

Jordan Killebrew, Executive Committee (non-voting)

Dean Nevins, Executive Committee (non-voting)

Vanessa Pelton, Advancing Leadership Association

Camerin Poulson, Classified Staff

Joshua Ramirez, Academic Senate

Armando Ramos, Faculty Association

Sharon Remacle, Association of Confidential Employees

María Villagómez, Executive Committee (non-voting)

1.2 Absent

Elizabeth Chisholm, Academic Senate

Dan Le Guen-Schmidt, Executive Committee (non-voting)

Keller Magenau, Executive Committee (non-voting)

Kim Monda, Academic Senate

Carola Smith, Executive Committee (non-voting)

2. CALL TO ORDER

Jordan Killebrew, Executive Director of Public Affairs and Communications, called the meeting to order at 3:04 p.m.

3. APPROVAL OF MINUTES

3.1 Approval of the Minutes of October 15, 2024

M/S/C (Farias/Carter) to approve the minutes of October 15, 2024. The motion passed with one abstention.

4. PUBLIC COMMENT

4.1 Public Comment Guidelines

There were no public comments.

5. INFORMATION/REPORTS

5.1 Superintendent/President Updates

Mr. Killebrew announced an upcoming staff holiday potluck with turkey provided by the President's Office and served by the Culinary department and sides and desserts brought by departments.

Dr. Endrijonas stated that there will be three new trustees following the election and that outgoing trustees will likely be invited to the December meeting. Final interviews will be held next week with two candidates for the Vice President of Business Services. The Executive Director of IT position will be posted soon and Dr. Endrijonas will meet with the three managers to keep up with projects rather than hiring someone for the interim.

Dr. Endrijonas talked about questions concerning a ranking process for Classified staff and managers, stating that needs should be demonstrated through program review. A new integrated planning system should have resource requests start at the Program Evaluation Committee and then the new Budget Committee. While faculty have a ranking process through the Academic Senate, Classified staff should go through their supervisor to discuss the need for a position. Dr. Endrijonas explained how staff and manager positions are discussed and decided at Executive Committee meetings and will begin reporting on those discussions to CPC. The Board of Trustees is waiting for greater clarity on the budget to give us direction for a more sustainable budget.

5.2 Summer & Fall 2025 Priority Registration Dates - P. Arnold

Liz Auchincloss, CSEA President, commented that the June 2, 2025 date seems late in the year because it is a week before high school graduation. Staff would like to review the success of this date and reconsider in the following year. Paloma Arnold, Vice President of Student Affairs responded that SB Unified would prefer students be brought to our campus to show off SBCC and have registration be hosted at the high schools. There is an effort to bring both Transfer Day and College Night back to SBCC.

6. DISCUSSION

6.1 Planning & Resource Ranking - J. Campbell

Jamie Campbell, Chair of the Planning & Resources Committee, presented the rankings for new and replacement equipment from last year's program review and asked the Council to recommend funding the listed items.

M/S/C (Ramos/Ramirez) to recommend funding all requests from the reduced item list. The motion passed with 9 in favor and 4 abstentions. Identifying funds for these items may be a topic for the Budget Committee.

6.2 CPC Membership Restructuring

The Executive Committee of the Advancing Leadership Association has identified three members who will attend CPC and report back to their committee and body. CSEA has requested an official proposal from the District to establish an MOU concerning CPC membership. The Academic Senate has discussed their membership and noted the importance of allowing guests to attend and give input. Dr. Endrijonas stated an interest in allowing participation by guests while ensuring that voting members have adequate opportunity to represent their constituents.

6.3 Digital Equity Subcommittee Proposal - D. Nevins

Dr. Dean Nevins, Executive Director of IT, shared a proposal to form a subcommittee of CPC to focus on digital equity. Recent participation in the Institute for Digital Equity included looking at common issues in Higher Education that impact student success and assessing digital divides across campus in a variety of areas.

Dr. Nevins stated that this subcommittee would be an operational workgroup to serve as a resource to CPC and could be assigned projects. Dr. Roxane Byrne, Director of Student Equity and Engagement Programs, noted the desire to institutionalize and carry on the work of this group after Dr. Nevins retires. Members discussed the function of CPC subcommittees within the campus committee structure that is under review. Dr. Nevins shared that the ultimate goal is to embed digital equity principles into the college so that departments are trained as part of professional development.

This proposal will come back for action at a future CPC meeting.

7. FUTURE AGENDA ITEMS FOR CONSIDERATION

- Headcount report

8. MEETING DATES

8.1 Meeting Schedule and Agenda Item Due Dates

M/S/C (Auchincloss/Ramos) to cancel the November 5 meeting. The motion passed unanimously. The next meeting of the College Planning Council will be Tuesday, November 15, 2024.

9. ADJOURNMENT

9.1 Adjournment

Dr. Endrijonas adjourned the meeting at 4:15 p.m.