

Santa Barbara City College
College Planning Council
Tuesday, April 20, 2010
3:00-4:30 pm
A218C
MINUTES

PRESENT: A. Serban (Chair), I. Alarcon, O. Arellano, L. Auchincloss, P. Bishop, S. Ehrlich, J. Friedlander, T. Garey, A. Garfinkel, M. Guillen, K. Molloy, K. Monda, D. Nevins, C. Salazar, J. Sullivan

ABSENT: R. Else

GUEST: C. Alsheimer-Bartel, M. Croninger, K McLellan, K. O'Connor, K. Neufeld, B. Partee, S. Saenger, J. Shapiro, M. Spaventa, L. Stark, L. Vasquez

Superintendent/President Serban called the meeting to order.

1. **M/S/C (Guillen/Molloy) to approve the minutes of the April 13, 2010 CPC meeting with two corrections. All in favor.**

Information Items/Announcements

2. Proposed Legislation

Superintendent/President Serban briefly mentioned two pieces of current legislation that is circulating that she felt was important for the committee to be aware of. These pieces of legislation shows what the overall mood is in the legislature and it is that they are really looking at community colleges. There is additional scrutiny in term of performance, in term of students who apply for financial aid and other aspects. Noted that during the meeting with Senator Tony Strickland last Friday some points were made and we need more follow-up with our elected officials on a regular basis. We need to keep the dialogue open so that they aware of us and what we do.

3. Partnership for Student Success Year Three Evaluation

Ms. Molloy provided highlights from the evaluation. In looking at the actual programs and some of the statistics even in a difficult year when some cuts were made to the Spring 2009 semester, the overall success rate increased, for example Gateway had an increase from 65.5% to 72%. The Writing Center in Spring 2009 had an increase in their success rate of 15.8% and Basic Skills had an increase of 18.7%. The Math Lab showed a success rate of 72% in the students who visited the lab more frequently. In the Academic Achievement Zone, Ms. Molloy noted that there is a big difference between the successful users and the successful non-users. Suggested that attendees read the survey and see the change in attitude that students have as a result of this program and seeking out help. Ms Molloy also noted that she has been contacted by way of the State Wide Senate and is being asked to provide information for the class initiative The California Leadership Alliance for

Student Success to present information about our program for their institute this summer. They want to see our data and find out what we are doing and what our plans are.

4. Congratulations to Karen Sophiea and Alex Girard

Superintendent/President Serban reported that she attended the awards event where Karen Sophiea and Alex Girard were presented with their awards. They won a first place award for their work on the Career Pathways brochure and second place for our SBCC website. This whole process is very competitive, so this speaks very well of the work that Karen and Alex do for the College.

5. Congratulations to Nick Arnold for nomination to the Rice Diversity Award

Mr. Alarcon reported that the committee had nominated Nick Arnold for this award last week. It was also noted that this award is named after Condoleezza Rice's father, John Rice, and it is for Community Colleges in California.

6. Congratulations to the recipients of the SBCC Faculty Excellence Awards winners

Superintendent/President Serban congratulated the winners:

Ann Marie Kopeikin (Vocational Nursing)
Judy Meyer (Biological Science)
Robin Goodnough (ESL)
Angela Marie Warren (Transfer Center)

Bonnie Blakley (Continuing Education-
Language & ESL)
Henry Reed (DSPS)
Jane Brody (English and English Skills)

7. Intersegmental Advocacy Day April 27 in Sacramento

Superintendent/President Serban reported that the three systems decided to hold an advocacy day in Sacramento. People from UCs, CSUs, and community colleges will go and meet with various legislators in teams. Superintendent/President Serban will not be able to attend due to a prior commitment, however, Sue Ehrlich, VP Human Resources and Joan Livingston, Trustee will attend and represent the College. Sue will provide a report when she returns.

Actions Items

8. In 2010-11, fund from the equipment fund or lottery funds, as appropriate, program review general equipment resources requires ranked as #1 by EC and in the top third by P&R in an amount not to exceed \$280,000.

Superintendent/President Serban noted that recognizing the P&R item that needs to have a better cost estimate than the amount noted, pending understanding the cost of the HVAC and also recognizing that some of these estimates are not accurate, but taking them at face value, these items are estimated at \$240,000. The action item would be to fund these items, including the P&R item. Facilities would actually have to look at these items and get an understanding of the real cost and the accuracy of the estimates, some items may need to be brought back for discussion.

VP Sullivan suggested that any item that exceeded its budget by 10% would need to be brought back to CPC for evaluation. If it was determined that there was insufficient funding for the item in the current year, then the item would be rolled forward with the budget it had the previous year and it would go into program reviews for an augmentation for the following year.

K. Monda asked about how these items would be dealt with if the funds ran out. VP Sullivan noted that perhaps some of these items will be underestimated and he felt that the 10% rule would help deal with that issue.

Superintendent/President Serban noted that there were certain items that didn't have an estimate at all and those would need to be brought back for discussion and the issue is to get all of the items done throughout the year and conduct an evaluation mid-year to see where the items stand regarding expenditures. It was suggested that this be a quarterly review.

M/S/C unanimously (Friedlander/Nevins) EVP Friedlander moved approval of allowing up to \$240,000 to fund #1 requests that were ranked by CPC and in the top third by P&R to be funded \$50,000 2010-11, with the understanding that 10% revision items would be brought back to CPC on a case by case basis for review.

K. O'Connor asked if the items with no \$ amounts were included in the \$240,000. Superintendent/President Serban noted that yes they were and it was noted that the estimates are not all precise and it is possible that some items will come in lower than expected. The 10% rule will need to be followed. The \$240,000 is a firm number.

Kathy O'Connor requested that Facilities and IT work with departments to get more accurate estimates upfront before they are put into the program reviews. Laurie Vasquez noted that at DTC it was discussed that when staff go into the next round of review requests that they have the opportunity to have a more open dialogue with these departments to get more accurate information to input into the program review.

9. In 2010-11 fund from the equipment fund or lottery funds, as appropriate, program review technology hardware equipment resource requests reviewed and ranked by CPC, ranked as #1 by EC and adjusted using ITC's rankings for priority items in an amount not to exceed \$225,000.

Superintendent/President Serban noted that this item would be using the same concept that was noted above in item 8. What will need to be taken into account are the reconciliations that were previously discussed and noted in the information Kim Monda sent out.

M/S/C unanimously (Friedlander/Nevins) EVP Friedlander moved approval of the funding of these items from the equipment fund or lottery funds in an amount not to exceed of \$280,000 to fund #1 requests that were ranked by EC and in the top third by P&R with the understanding that the three items that were identified with discrepancies get resolved. The 10% rule will apply to these items also.

Kathy O'Connor asked if the Chemistry computers were moved from equipment to technology hardware. Superintendent/President noted that they would be moved per Kathy's request. It

was also noted that the money attached to this item would be moved also. K. Monda noted that this will mean that the \$280,000 will be reduced by \$35,000 and the \$225,000 will increase by that amount.

10. In 2010-11, fund from the equipment fund or lottery funds, as appropriate, program review technology hardware equipment resource requests reviewed and ranked by CPC, ranked as #1 by EC and adjusted using ITC's rankings for priority items in an amount not to exceed \$225,000.

M/S/C unanimously (Friedlander/Nevins) EVP Friedlander moved approval an amount not to exceed \$225,000 to items ranked as #1 for the equipment technology hardware and adjusted using ITC's rankings and moving Chemistry's \$35,000 into technology hardware equipment and the 10% rule will be applied to this item as well.

11. In 2010-11, fund from the equipment fund or lottery funds, as appropriate, program review technology software resource requests reviewed and ranked by CPS, as ranked as #1 by EC in an amount not to exceed \$103,000.

M/S/C unanimously (Nevins/Molloy)

L. Vasquez asked if the vote for #11 is for the software list that has not changed. Superintendent/President noted that the software list had not changed. K. O'Connor asked if IT had reviewed the list to make sure that there were no duplicate acquisitions or problems with acquiring the requested software. L. Auchincloss noted that IT does not buy software that the individual departments purchase their own software.

Vice President Sullivan asked that the departments be advised that when purchasing any item on the program reviews lists that they should be referenced as such. Purchasing, IT and Facilities have been advised of these and departments will need to reference an item number. This will be required in order to track these items and to provide a reconciliation report on these purchases.

Superintendent/President Serban will create a folder in Xyθος with approved items and with their item numbers. This information will be made available on July 1.

It was strongly requested that the program review items be purchased using a purchase order.

T. Garey asked if the item being purchased is more than estimated and the dept had funds to augment the purchase, will they be allowed to purchase this item. VP Sullivan reported that it would be part of the 10% review process and that it would probably be approved.

12. **M/S/C (Garey/Molloy)** T. Garey moved to approve 12.1 as written and 12.2 with the following modification: "12.2 In the event of the final state allocation for the 2010-11 for each of these four programs is revised to a higher amount, the additional support provided from the general fund may be adjusted following review and recommendation by CPC of the additional amount received and an updated status report of the overall college budget.

CPC will review and make a recommendation for any needed budget adjustments at that time.”

J. Shapiro expressed a concern regarding the way this item was phrased that we are assuming a very conservative estimate on the attachment provided. Feels that DSPPS allocation will come in at this year’s level of \$750,000 and that combined with the backfill of \$219,810 they will be fine. Superintendent/President Serban reported that if additional state funding comes in for any of these programs we would need to review the level of support being provided from the general fund. I. Alarcon noted that a motion was made at the Academic Senate and was carried that if the state provides additional funding over what is being provided categorical programs, the additional funds should remain with the categorical programs. Superintendent/President Serban appreciated the information, but she felt that the College could not reasonably commit to that when we don’t know what the future will bring. It was also noted that student accommodations had been discussed previously and to the extent that the influx of individuals with specific support needs would be such where this level of funding would create a shortage, then let’s discuss it then and also discuss it from the light of the reasonable accommodation concept. We did discuss that we may need to adjust funding depending on what the influx of students and their needs are. Further discussion took place on this item

Superintendent/President Serban noted that Item 12.1 is the item that is needed to build the budget and 12.2 is needed when we have more data points to reviews.

13. Budget Development for 2010-11

M/S/C (Molloy/Garey) This item was moved changed to an action item.

M/S/C (Alarcon/Molloy) I. Alarcon moved approval that of the \$322,000, \$208,000 will be used to maintain PSS and the remainder of \$114,000 will be used for the joint readers OIA fund excluding the separate issue for non-teaching compensation recommendations.

14. Evaluation of Participatory Governance Structure at SBCC

M/S/C (Alarcon/Garey) This Item was moved changed to an action item.

M/S/C (Alarcon/Garey) The survey will be administered to the groups that have been scheduled.

Superintendent/President Serban adjourned the meeting.

Next meetings: Tuesday, May 18, 3:00-4:30pm, A218C – last meeting of the semester

**Santa Barbara City College
FTES Targets
2009-2010**

**P2 Apportionment Report
Summary of FTES Reported**

April 19, 2010	Credit	Noncredit			Total CA Resident FTES
		Enhanced	Non-Enhanced	Total	
2008-2009 Apportionment Base	13,598.35	935.89	1,563.07	2,498.96	16,097.31
Workload reduction	-377.55	0.00	-300.00	-300.00	-677.55
SBCB Growth Rate	0.00%	0.00%	0.00%	0.00%	0.00%
2009-2010 Target	13,220.80	,935.89	1,263.07	2,198.96	15,419.76
CA RESIDENT FTES ONLY					
2009-2010 FTES Reported					
P1 (Jan 15, 2010) Assumes Sp 2010	14,459.28	942.22	1,269.06	2,211.28	16,670.56
P2 (April 20, 2010)	14,163.81	922.16	1,386.43	2,308.59	16,472.40
Annual					

Difference between Target and Actual

FTES Difference at P2	943.01	-13.73	123.36	109.63	1,052.64
% Difference	7.13%	-1.47%	9.77%	4.99%	6.83%

Difference between 2009-10 P2 and 2008-09 Base

	Credit	Noncredit			Total
		Enhanced	Non-Enhanced	Total	
FTES Difference at Annual	565.46	-13.73	-176.64	-190.37	375.09
% Difference	4.16%	-1.47%	-11.30%	-7.62%	2.33%

Actual growth	Allowable growth is 0%; Workload reduction of \$2.6 million	Unfunded growth
\$2,051,969.30		\$4,598,907.97

Total Reported FTES

Credit

Resident FTES	14,163.81
Nonresident FTES	2,201.45

Credit Total FTES 16,365.26

Noncredit Total FTES 2,308.59

Total credit and non-credit CA

Resident FTES 16,472.40

Total SBCC FTES 18,673.85 Includes resident and non-resident, credit and non-credit