

three new classified staff members, doing ZBB adjustments, and the like, we will begin the 2014-15 term with a budget deficit of approximately \$2.6 million.

Mr. Sullivan noted the newly adopted budget principle requiring a 15% reserve fund. He concluded his presentation by reviewing the restricted general fund, including Special Revenue Funds, Fiduciary Funds, Bookstore, Food Service, Children's Center Fund, Center for Lifelong Learning, Measure V Bond, Construction District Projects, and Equipment Replacement. A brief discussion took place regarding Bookstore transfers out and the resulting net loss. Dr. Gaskin added that the Bookstore has traditionally provided support to extracurricular activities.

Dr. Gaskin addressed the Measure V bond and informed council that, by removing some of the portables, we are honoring the Coastal Commission's requirements. She emphasized that a conservative approach to budgeting has sustained the college through fiscal fluctuations and has allowed the college to accrue \$29 million in its reserve fund.

4.0 DISCUSSION ITEMS

4.1 2011-2014 College Plan: First Reading – R. Else (Att. 4.1a, 4.1b)

Robert Else explained that the college has reached the end of the 2011-14 College Plan and that we are transitioning to a new model that takes a more integrated approach represented by the Educational Master Plan (EMP). He noted that the College Plan focuses on a set of goals and objectives approved by CPC (March 2012), has been assessed and measured yearly, and presented at CPC for review. Instead of bringing the College Plan to CPC, Mr. Else suggested that the Institutional Effectiveness Committee assess the plan and bring recommendations to CPC as part of an informative process of transitioning from the 2011-2014 College Plan to the EMP.

At Dr. Gaskin's request, Mr. Else provided the graphic visual for Integrated Planning. Upon examination of the Strategic Plans, it was agreed to revise the visual per council's corrections, as well as add the Student Equity Plan and the Student Support and Success Plan. Once the revisions have been made and approved, the visual will be included as a link on the Institutional Research website as well as in CPC's website documents.

5.0 ACTION ITEMS

None.

6.0 ADJOURNMENT

6.1 The next scheduled CPC meeting will be held on Tuesday, September 16, 2014 in Room 218C, 3:00-4:30 p.m.

3.2 Linkage Between Strategic Plans and Program-Level Activities

It is critical that there be a meaningful and bidirectional connection between high-level strategic planning and program-level activities either in progress or planned. Without this connection, the strategic plan sits on the shelf, and the program-level plans and activities proceed without sufficient high-level integration. The connection needs to be bi-directional, to allow for planning guidance to flow from the strategic to program level, and to allow feedback from the evaluation of program outcomes to inform and influence the next planning cycle.

To facilitate that connection, in the Program Review process, every program will link at least one of its improvement goals, as applicable, to at least one Strategic Goal, and report each year on its progress in supporting that Strategic Goal. (The linkage is optional in 2013-14, and will become required in 2014-15.) The Program Evaluation Committee (PEC) will produce an annual report summarizing all these program contributions to the pursuit of the Strategic Goals.

In addition, four major governance groups (Academic Senate, Deans' Council, College Planning Council, and the District Technology Committee) will take responsibility for further facilitating the EMP-program connection. Each year, each group will ask at least one program, committee, or department to focus on making institutional progress toward each Strategic Goal, and to report back at the end of the year to a coordinating body designated by the College Planning Council (CPC). This coordinating body will analyze all these reports, along with the Program Evaluation Committee's annual report and the results of the direct measures specified for each Strategic Goal, and submit an annual assessment of SBCC's overall progress in the Educational Master Plan to the College Planning Council.

	Annual Progress Reports*	Annual Program Review**	Academic Senate	Deans' Council	College Planning Council	District Technology Committee
Strategic Direction 1: Foster student success through exceptional programs and services.	✓	✓	✓	✓		
Strategic Direction 2: Provide facilities and institute practices that optimally serve College needs.	✓	✓			✓	
Strategic Direction 3: Use technology to improve college processes.	✓	✓				✓
Strategic Direction 4: Involve the College community in effective planning and governing.	✓	✓			✓	

*Annual collection and analysis of progress reports by a coordinating body designated by CPC

** Annual Summary Report produced by the Program Evaluation Committee