



# TRAINING for Today!

Business
Design
Technology
Career

Fall 2022  
8/29-12/17

**Classes subject to change**

**Job Planning (Business)**

| CRN   | Dept | Course | Course Title                 | In-Person or Zoom | Location   | Start Date | End Date | Days | Start Time | End Time | Instructor |        |
|-------|------|--------|------------------------------|-------------------|------------|------------|----------|------|------------|----------|------------|--------|
| 43219 | PDW  | NC001  | Personalized Career Planning | In-Person         | Wake 28/04 | 10/8       | 10/15    | Sat  | 9:00 AM    | 1:00 PM  | Valerie    | Eurman |
| 43220 | PDW  | NC002  | Strategic Job Search         | In-Person         | Wake 04    | 10/22      | 10/29    | Sat  | 9:00 AM    | 1:00 PM  | Janna      | Mori   |

**Accounting (Business)**

| CRN   | Dept | Course | Course Title   | In-Person or Zoom | Location | Start Date | End Date | Days    | Start Time | End Time | Instructor |         |
|-------|------|--------|--|-------------------|----------|------------|----------|---------|------------|----------|------------|---------|
| 42595 | ACTV | NC215  | Fundamentals of Income Tax (co-enrolled with credit 39480) | In-Person         | BC 314   | 8/29       | 12/17    | Tue,Thu | 8:00 AM    | 10:05 AM | Barbara    | Aue     |
| 43167 | ACTV | NC001  | Setting up QB for sm. Business                             | Zoom              | Online   | 9/3        | 9/24     | Sat     | 9:00 AM    | 1:00 PM  | Colby      | Sellman |
| 43168 | ACTV | NC002  | Monthly Procedures using QB                                | Zoom              | Online   | 10/1       | 10/22    | Sat     | 9:00 AM    | 1:00 PM  | Colby      | Sellman |
| 43162 | ACTV | NC003  | Year End Procedures  | Zoom              | Online   | 10/29      | 11/19    | Sat     | 9:00 AM    | 1:00 PM  | Colby      | Sellman |

**Business Classes**

| CRN   | Dept | Course | Course Title   | In-Person or Zoom | Location | Start Date | End Date | Days         | Start Time | End Time | Instructor |            |
|-------|------|--------|--|-------------------|----------|------------|----------|--------------|------------|----------|------------|------------|
| 42825 | COMW | NC001  | Building an Equity Mindset                                   | Online            | Online   | 9/5        | 10/15    | Fully Online |            |          | Dr. Carrie | Hutchinson |
| 42827 | COMW | NC002  | Applying an Equity Mindset                                   | Online            | Online   | 10/17      | 11/28    | Fully Online |            |          | Dr. Carrie | Hutchinson |
| 44022 | PROW | NC070  | Teaching with Humanizing Technology I                        | Online            | Online   | 9/12       | 9/25     | Fully Online |            |          | Matthew    | Mooney     |
| 44023 | PROW | NC071  | Teaching with Humanizing Technology II                       | Online            | Online   | 9/26       | 10/9     | Fully Online |            |          | Matthew    | Mooney     |
| 43381 | DSPS | NC002  | Self-Advocacy Skills for Educational and Vocational Settings | In-Person         | A181     | 8/29       | 12/17    | Mon,Wed      | 10:00 AM   | 1:00 PM  | Michele    | Obritz     |
| 44117 | PROW | NC013  | Emotional Intelligence in the Workplace (UCSB)               | Zoom Only         | Online   | 8/31       | 8/31     | Wed          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44012 | PROW | NC050  | Best Practices in Customer Service                           | In-Person/Zoom    | Wake 28  | 9/7        | 9/7      | Wed          | 8:30 AM    | 4:30 PM  | Janna      | Mori       |
| 43383 | PROW | NC033  | Successfully Managing and Developing People                  | In-Person/Zoom    | Online   | 9/8        | 9/15     | Thu          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 43238 | PROW | NC013  | Emotional Intelligence in the Workplace                      | In-Person         | Wake 28  | 9/13       | 9/13     | Tue          | 8:30 AM    | 4:30 PM  | Patricia   | Backelin   |
| 43385 | PROW | NC021  | Coaching Skills  | In-Person/Zoom    | Wake 28  | 9/14       | 9/14     | Wed          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44125 | PROW | NC006  | Leadership Skills (UCSB)                                     | Zoom Only         | Online   | 9/15       | 9/15     | Thu          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44000 | PROW | NC035  | Workplace Politics   | In-Person/Zoom    | Wake 28  | 9/20       | 9/20     | Tue          | 8:30 AM    | 4:30 PM  | Jennifer   | Brown      |
| 43231 | PROW | NC004  | Workplace Communication Strategies                           | In-Person/Zoom    | Wake 28  | 9/21       | 9/21     | Wed          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 43236 | PROW | NC010  | Project Management for Non Project Managers                  | Zoom Only         | Wake 28  | 9/22       | 9/22     | Thu          | 8:30 AM    | 4:30 PM  | Mariaelena | Welch      |
| 43257 | PROW | NC085  | Resilience in the Workplace                                  | In-Person/Zoom    | Wake 28  | 9/27       | 9/27     | Tue          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44009 | PROW | NC032  | Difficult Conversations                                      | In-Person/Zoom    | Wake 28  | 9/28       | 9/28     | Wed          | 8:30 AM    | 4:30 PM  | Jennifer   | Brown      |
| 44007 | PROW | NC011  | Process Improvement  | In-Person/Zoom    | Wake 28  | 9/29       | 9/29     | Thu          | 8:30 AM    | 4:30 PM  | Jennifer   | Brown      |
| 43249 | PROW | NC044  | Assertive Communication                                      | In-Person/Zoom    | Wake 28  | 10/4       | 10/4     | Tue          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 43248 | PROW | NC039  | Innovation and Creativity                                    | In-Person/Zoom    | Wake 28  | 10/6       | 10/6     | Thu          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 44119 | PROW | NC028  | Championing Diversity (UCSB)                                 | Zoom Only         | Online   | 10/11      | 10/11    | Tue          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44001 | PROW | NC025  | Resolving Differences in the Workplace                       | In-Person/Zoom    | Wake 28  | 10/11      | 10/11    | Tue          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 43256 | PROW | NC088  | The Art and Science of Giving and Receiving Feedback         | In-Person/Zoom    | Wake 28  | 10/13      | 10/13    | Thu          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 43235 | PROW | NC006  | Leadership Skills  | In-Person/Zoom    | Wake 28  | 10/18      | 10/18    | Tue          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 43229 | PROW | NC002  | Business Writing in a Technological World                    | In-Person/Zoom    | Wake 28  | 10/19      | 10/19    | Wed          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44120 | PROW | NC021  | Coaching Skills (UCSB)                                       | Zoom Only         | Online   | 10/25      | 10/25    | Tue          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 43247 | PROW | NC038  | Increasing Productivity                                      | In-Person/Zoom    | Wake 28  | 10/25      | 10/25    | Tue          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 43246 | PROW | NC036  | The Art of Negotiating and Collaborating                     | In-Person/Zoom    | Wake 28  | 10/26      | 10/26    | Wed          | 8:30 AM    | 4:30 PM  | Jennifer   | Brown      |
| 43255 | PROW | NC086  | Thriving in a Multigenerational Workforce                    | In-Person/Zoom    | Wake 28  | 10/27      | 10/27    | Thu          | 8:30 AM    | 4:30 PM  | Pending    | Staff      |
| 43239 | PROW | NC014  | Motivating Yourself and Others                               | In-Person/Zoom    | Wake 28  | 11/1       | 11/1     | Tue          | 8:00 AM    | 4:30 PM  | Pending    | Staff      |
| 44010 | PROW | NC003  | Time Management  | In-Person/Zoom    | Wake 28  | 11/2       | 11/2     | Wed          | 8:30 AM    | 4:30 PM  | Esther     | Frankel    |
| 44121 | PROW | NC017  | Change is the new Constant (UCSB)                            | Zoom Only         | Online   | 11/9       | 11/9     | Wed          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 44008 | PROW | NC012  | Supervisory Skills   | In-Person/Zoom    | Wake 28  | 11/15      | 11/15    | Tue          | 8:30 AM    | 4:30 PM  | Jennifer   | Brown      |
| 44014 | PROW | NC084  | Trust and Conflict Resolution                                | In-Person/Zoom    | Wake 28  | 11/17      | 11/17    | Thu          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |
| 43253 | PROW | NC067  | High Impact Presentations and Proposals for the Work Place   | In-Person/Zoom    | Wake 28  | 11/30      | 11/30    | Wed          | 8:30 AM    | 4:30 PM  | Linda      | Croyle     |

|       |      |       |  |                 |         |       |       |         |         |         |          |        |
|-------|------|-------|--|-----------------|---------|-------|-------|---------|---------|---------|----------|--------|
| 44011 | PROW | NC083 | Effectively Managing Workplace Stress                  | In-Person/ Zoom | Wake 28 | 12/6  | 12/6  | Tue     | 8:30 AM | 4:30 PM | Linda    | Croyle |
| 44015 | PROW | NC005 | Critical Thinking, Problem Solving and Decision Making | In-Person/ Zoom | Wake 28 | 12/7  | 12/7  | Wed     | 8:30 AM | 4:30 PM | Jennifer | Brown  |
| 44169 | ENTW | NC001 | Entrepreneurship 101                                   | In-Person       | Wake 28 | 9/9   | 9/9   | Fri     | 8:30 AM | 4:30 PM | Anna     | Kwong  |
| 43166 | MKTW | NC001 | Marketing Fundamentals                                 | In-Person       | Wake 28 | 10/14 | 10/14 | Fri     | 8:30 AM | 4:30 PM | Anna     | Kwong  |
| 44170 | ENTW | NC002 | Entrepreneurship Challenge: People and Finance         | In-Person       | Wake 28 | 11/4  | 11/4  | Fri     | 8:30 AM | 4:30 PM | Anna     | Kwong  |
| 43161 | MKTW | NC002 | Business Branding                                      | In-Person       | Wake 28 | 12/2  | 12/2  | Fri     | 8:30 AM | 4:30 PM | Anna     | Kwong  |
| 43228 | EMTV | NC111 | EMT-Basic: Recertification                             | In-Person       | SBCC    | 11/19 | 11/20 | Sun,Sat | 8:00 AM | 2:00 PM | Ian      | Sharp  |

### Career Classes

| CRN   | Dept | Course | Course Title                  | In-Person or Zoom | Location | Start Date | End Date | Days     | Start Time | End Time | Instructor |         |
|-------|------|--------|-------------------------------|-------------------|----------|------------|----------|----------|------------|----------|------------|---------|
| 43171 | AHV  | NC005  | Medical Assistant IA          | In-Person         | Wake 14  | 8/29       | 12/17    | Tue, Thu | 5:45 PM    | 9:05 PM  | Bette      | Lee     |
| 43172 | AHV  | NC020  | Personal Care I:Basic Care    | In-Person         | Wake 14  | 9/12       | 11/2     | Mon, Wed | 5:30 PM    | 8:00 PM  | Marybeth   | Noggle  |
| 43173 | AHV  | NC021  | Personal Care Attendant II    | In-Person         | Wake 14  | 11/7       | 11/30    | Mon, Wed | 5:30 PM    | 7:55 PM  | Marybeth   | Noggle  |
| 43224 | CTV  | NC002  | Construction Finish Carpentry | In-Person         | Wake 24  | 8/30       | 9/20     | Tue      | 5:00 PM    | 8:00 PM  | Rodney     | Utt     |
| 43221 | CTV  | NC001  | Construction Framing          | In-Person         | Wake 24  | 9/27       | 10/18    | Tue      | 5:00 PM    | 8:00 PM  | Rodney     | Utt     |
| 43222 | CTV  | NC003  | Construction Electrical       | In-Person         | Wake 24  | 10/25      | 11/15    | Tue      | 5:00 PM    | 8:00 PM  | Rodney     | Utt     |
| 43223 | CTV  | NC004  | Construction Plumbing         | In-Person         | Wake 24  | 11/22      | 12/13    | Tue      | 5:00 PM    | 8:00 PM  | Rodney     | Utt     |
| 43227 | CTV  | NC021  | Deconstruction and ReUse      | In-Person         | Wake 24  | 9/7        | 10/12    | Wed      | 6:00 PM    | 8:15 PM  | Carol      | Ashley  |
| 43226 | CTV  | NC022  | Repurposing and Refurbishing  | In-Person         | Wake 24  | 10/26      | 12/7     | Wed      | 6:00 PM    | 8:15 PM  | Carol      | Ashley  |
| 42381 | EHV  | NC001  | Green Gardener: Module 1      | Zoom              | Online   | 8/29       | 10/17    | Mon      | 5:00 PM    | 7:55 PM  | Oscar      | Carmona |
| 42383 | EHV  | NC002  | Green Gardener: Module 2      | Zoom              | Online   | 10/24      | 12/12    | Mon      | 5:00 PM    | 7:30 PM  | Oscar      | Carmona |
| 42382 | EHV  | NC001  | Green Gardener: Module 1      | Zoom              | Online   | 8/31       | 10/19    | Wed      | 5:00 PM    | 7:40 PM  | Oscar      | Carmona |
| 44020 | EHV  | NC002  | Green Gardener: Module 2      | Zoom              | Online   | 10/26      | 12/14    | Wed      | 5:00 PM    | 7:30 PM  | Oscar      | Carmona |
| 43374 | EHV  | NC207  | Small Scale Food Production 1 | Zoom              | Online   | 9/27       | 10/18    | Tue      | 4:00 PM    | 7:00 PM  | Oscar      | Carmona |
| 43375 | EHV  | NC208  | Small Scale Food Production 2 | Zoom              | Online   | 10/25      | 11/15    | Tue      | 4:00 PM    | 7:00 PM  | Oscar      | Carmona |

### Design Classes

| CRN   | Dept | Course | Course Title                   | In-Person | Location | Start | End   | Days (s) | Start Time | End Time | Instructor |           |
|-------|------|--------|--------------------------------|-----------|----------|-------|-------|----------|------------|----------|------------|-----------|
| 43266 | PHOW | NC001  | Digital Cameras, Digital Photo | In-Person | Wake 03  | 8/31  | 9/21  | Wed      | 4:30 PM    | 6:40 PM  | Chuck      | Place     |
| 42385 | MATW | NC003  | Photoshop                      | Zoom      | Online   | 9/2   | 10/21 | Fri      | 9:00 AM    | 11:55 AM | Diana      | Musacchio |
| 43165 | PHOW | NC001  | Digital Cameras, Digital Photo | In-Person | Wake 03  | 9/24  | 10/21 | Sat      | 9:00 AM    | 11:20 AM | Chuck      | Place     |
| 43271 | GDPW | NC005  | Photoshop Overview             | In-Person | Wake 03  | 10/22 | 11/5  | Sat      | 9:00 AM    | 12:15 PM | Bruce      | Burkhardt |
| 44205 | GDPW | NC001  | Digital Design Techniques      | Zoom      | Online   | 10/24 | 11/16 | Tue, Thu | 1:00 PM    | 4:15 PM  | Diana      | Musacchio |
| 44067 | GDPW | NC010  | Intro to Adobe Illustrator     | Zoom      | Online   | 10/28 | 12/16 | Fri      | 9:00 AM    | 12:45 PM | Diana      | Musacchio |
| 44240 | MATW | NC003  | Photoshop                      | Zoom      | Online   | 10/28 | 12/16 | Fri      | 1:00 AM    | 4:45 PM  | Diana      | Musacchio |
| 43269 | PHOW | NC002  | Photoshop for Digital Photos   | Zoom      | Online   | 11/15 | 12/3  | Tue, Thu | 5:30 PM    | 8:15 PM  | Bruce      | Burkhardt |
| 43267 | PHOW | NC003  | Lightroom Classic 1            | Zoom      | Online   | 9/13  | 9/27  | Tue, Thu | 5:30 PM    | 8:35 PM  | Bruce      | Burkhardt |
| 43268 | PHOW | NC004  | Lightroom Classic 2            | Zoom      | Online   | 10/4  | 10/18 | Tue, Thu | 5:30 PM    | 8:35 PM  | Bruce      | Burkhardt |
| 43270 | PHOW | NC005  | Lightroom Classic 3            | Zoom      | Online   | 10/25 | 11/8  | Tue, Thu | 5:30 PM    | 8:35 PM  | Bruce      | Burkhardt |

### Technology Classes

| CRN   | Dept | Course | Course Title   | In-Person or Zoom | Location | Start | End   | Days (s) | Start Time | End Time | Instructor |            |
|-------|------|--------|--|-------------------|----------|-------|-------|----------|------------|----------|------------|------------|
| 44107 | DRFW | NC001  | Introduction to 3D Printing                                    | In-Person         | OE 16    | 9/3   | 9/24  | Sat      | 9:00 AM    | 1:00 PM  | Rebecca    | Wiscombe   |
| 44137 | DRFW | NC002  | Product Design Workshop  | In-Person         | OE 16    | 10/8  | 10/29 | Sat      | 9:00 AM    | 1:00 PM  | Rebecca    | Wiscombe   |
| 43372 | CISV | NC001  | Inst. and Config. Windows Desk (co-enrolled with credit 34392) | Online            | Online   | 8/29  | 10/22 | Fully    | Online     |          | A. Jose    | Cardenas   |
| 42647 | CISV | NC002  | Configuring Windows Devices (co-enrolled with credit 34392)    | Online            | Online   | 10/24 | 12/17 | Fully    | Online     |          | A. Jose    | Cardenas   |
| 44105 | CISV | NC100  | Comp Info Tech Fundamentals:Part I                             | Online            | Online   | 9/5   | 9/23  | Fully    | Online     |          | Esther     | Frankel    |
| 44116 | CISV | NC101  | Comp Info Tech Fundamentals:Part II                            | Online            | Online   | 10/3  | 10/21 | Fully    | Online     |          | Esther     | Frankel    |
| 43187 | CMPW | NC51A  | MS Word 1  | In-Person         | Wake 04  | 8/30  | 9/8   | Tue,Thu  | 10:00 AM   | 12:15 PM | Esther     | Frankel    |
| 44002 | CMPW | NC51B  | MS Word 2  | In-Person         | Wake 04  | 9/13  | 9/22  | Tue,Thu  | 10:00 AM   | 12:15 PM | Esther     | Frankel    |
| 44004 | CMPW | NC51C  | MS Word 3  | In-Person         | Wake 04  | 10/11 | 10/20 | Tue,Thu  | 10:00 AM   | 12:15 PM | Esther     | Frankel    |
| 43188 | CMPW | NC51A  | MS Word 1  | In-Person         | Wake 05  | 8/30  | 9/8   | Tue,Thu  | 6:30 PM    | 8:45 PM  | Vince      | Wong       |
| 43164 | CMPW | NC51B  | MS Word 2  | In-Person         | Wake 05  | 9/20  | 9/29  | Tue,Thu  | 6:30 PM    | 8:45 PM  | Vince      | Wong       |
| 43191 | CMPW | NC51C  | MS Word 3  | In-Person         | Wake 05  | 10/4  | 10/13 | Tue,Thu  | 6:30 PM    | 8:45 PM  | Vince      | Wong       |
| 43185 | CMPW | NC080  | Setting Up A Blog  | In-Person         | Wake 03  | 9/10  | 9/17  | Sat      | 9:00 AM    | 1:00 PM  | Charles    | Place      |
| 43406 | CNEW | NC070  | Intro to Handheld Devices                                      | In-Person         | Wake 04  | 9/12  | 10/2  | Mon      | 12:30 PM   | 3:25 PM  | Norma      | Eggli      |
| 44208 | CNEW | NC070  | Intro to Handheld Devices                                      | Zoom              | Online   | 9/12  | 10/2  | Mon      | 12:30 PM   | 3:25 PM  | Norma      | Eggli      |
| 44171 | CMPW | NC071  | Tech Talk:What's New Computers                                 | In-Person         | Wake 04  | 9/13  | 11/15 | Tue      | 1:00 PM    | 3:15 PM  | Norma      | Eggli      |
| 44175 | CMPW | NC071  | Tech Talk:What's New Computers                                 | Zoom              | Online   | 9/13  | 11/15 | Tue      | 1:00 PM    | 3:15 PM  | Norma      | Eggli      |
| 44204 | CMPW | NC023  | Windows Basics   | In-Person         | Wake 05  | 9/29  | 10/26 | Wed      | 9:00 AM    | 11:10 AM | J.Cesar    | Lara Perez |
| 43408 | CMPW | NC036  | Intro to iTunes, iPods, and iPads                              | In-Person         | Wake 04  | 10/3  | 10/17 | Mon      | 12:30 PM   | 3:25 PM  | Norma      | Eggli      |

|       |      |       |   |           |         |       |       |         |          |          |             |           |
|-------|------|-------|---|-----------|---------|-------|-------|---------|----------|----------|-------------|-----------|
| 44209 | CMPW | NC036 | Intro to iTunes, iPods, and iPads               | Zoom      | Online  | 10/3  | 10/17 | Mon     | 12:30 PM | 3:25 PM  | Norma       | Eggli     |
| 44077 | CMPW | NC011 | Best Business Apps                              | In-Person | Wake 04 | 10/24 | 11/14 | Mon     | 1:00 PM  | 3:00 PM  | Norma       | Eggli     |
| 44210 | CMPW | NC011 | Best Business Apps                              | Zoom      | Online  | 10/24 | 11/14 | Mon     | 1:00 PM  | 3:00 PM  | Norma       | Eggli     |
| 43199 | CMPW | NC030 | Introduction to the Mac                         | In-Person | Wake 03 | 9/26  | 10/13 | Tue,Thu | 9:00 AM  | 12:15 PM | Diana       | Musacchio |
| 44261 | CMPW | NC030 | Introduction to the Mac                         | Zoom      | Online  | 9/26  | 10/13 | Tue,Thu | 9:00 AM  | 12:15 PM | Diana       | Musacchio |
| 43200 | CMPW | NC031 | Intro to MAC OS X Level 1                       | In-Person | Wake 03 | 10/17 | 11/3  | Tue,Thu | 9:00 AM  | 12:15 PM | Diana       | Musacchio |
| 44262 | CMPW | NC031 | Intro to MAC OS X Level 1                       | Zoom      | Online  | 10/17 | 11/3  | Tue,Thu | 9:00 AM  | 12:15 PM | Diana       | Musacchio |
| 43201 | CMPW | NC032 | Intro to Mac OS X Level 2                       | In-Person | Wake 03 | 11/8  | 11/29 | Tue,Thu | 9:00 AM  | 12:15 PM | Diana       | Musacchio |
| 44263 | CMPW | NC032 | Intro to Mac OS X Level 2                       | Zoom      | Online  | 11/8  | 11/29 | Tue,Thu | 9:00 AM  | 12:15 PM | Diana       | Musacchio |
| 43193 | CMPW | NC55A | MS PowerPoint 1                                 | Zoom      | Online  | 9/17  | 10/1  | Sat     | 9:00 AM  | 12:10 PM | Eric        | Jackson   |
| 43997 | CMPW | NC55B | MS PowerPoint 2                                 | Zoom      | Online  | 11/5  | 11/19 | Sat     | 9:00 AM  | 12:10 PM | Eric        | Jackson   |
| 43998 | CMPW | NC55C | MS PowerPoint 3                                 | Zoom      | Online  | 12/3  | 12/17 | Sat     | 9:00 AM  | 12:10 PM | Eric        | Jackson   |
| 43184 | CMPW | NC014 | Facebook for Business                           | Zoom      | Online  | 9/16  | 9/16  | Fri     | 8:30 AM  | 4:30 PM  | Dr. BilliJo | Starr     |
| 43174 | CMPW | NC016 | Pinterest/Instagram Business                    | Zoom      | Online  | 9/30  | 9/30  | Fri     | 8:30 AM  | 4:30 PM  | Dr. BilliJo | Starr     |
| 44016 | CMPW | NC018 | YouTube for Business                            | Zoom      | Online  | 10/14 | 10/14 | Fri     | 8:30 AM  | 4:30 PM  | Dr. BilliJo | Starr     |
| 43183 | CMPW | NC017 | LinkedIn for Business                           | Zoom      | Online  | 10/28 | 10/28 | Fri     | 8:30 AM  | 4:30 PM  | Dr. BilliJo | Starr     |
| 43182 | CMPW | NC015 | Twitter for Business                            | Zoom      | Online  | 11/18 | 11/18 | Fri     | 8:30 AM  | 4:30 PM  | Dr. BilliJo | Starr     |
| 43216 | CMPW | NC63A | MS Excel 1                                      | In-Person | Wake 04 | 10/25 | 11/3  | Tue,Thu | 10:00 AM | 12:15 PM | Esther      | Frankel   |
| 43159 | CMPW | NC63B | MS Excel 2                                      | In-Person | Wake 04 | 11/8  | 11/17 | Tue,Thu | 10:00 AM | 12:15 PM | Esther      | Frankel   |
| 43160 | CMPW | NC63C | MS Excel 3                                      | In-Person | Wake 04 | 11/29 | 12/8  | Tue,Thu | 10:00 AM | 12:15 PM | Esther      | Frankel   |
| 43215 | CMPW | NC63A | MS Excel 1                                      | In-Person | Wake 05 | 10/18 | 10/27 | Tue,Thu | 6:30 PM  | 8:45 PM  | Vince       | Wong      |
| 43217 | CMPW | NC63B | MS Excel 2                                      | In-Person | Wake 05 | 11/8  | 11/17 | Tue,Thu | 6:30 PM  | 8:45 PM  | Vince       | Wong      |
| 43218 | CMPW | NC63C | MS Excel 3                                      | In-Person | Wake 05 | 12/6  | 12/15 | Tue,Thu | 6:30 PM  | 8:45 PM  | Vince       | Wong      |
| 44079 | CMPW | NC013 | The Best Cloud Backup Options to Protect Data   | In-Person | Wake 04 | 10/26 | 11/9  | Wed     | 4:35 PM  | 7:00 PM  | Norma       | Eggli     |
| 44078 | CMPW | NC013 | The Best Cloud Backup Options to Protect Data   | Zoom      | Online  | 10/26 | 11/9  | Wed     | 4:35 PM  | 7:00 PM  | Norma       | Eggli     |
| 43999 | CMPW | NC012 | How to Use Google Drive to Maximize Performance | In-Person | Wake 04 | 11/21 | 12/7  | Mon,Wed | 4:35 PM  | 7:00 PM  | Norma       | Eggli     |
| 44006 | CMPW | NC012 | How to Use Google Drive to Maximize Performance | Zoom      | Online  | 11/21 | 12/7  | Mon,Wed | 4:35 PM  | 7:00 PM  | Norma       | Eggli     |

### Bilingual Classes

| CRN   | Dept | Course | Course Title  | In-Person or Zoom | Location  | Start | End   | Days (s)        | Start Time | End Time | Instructor |            |
|-------|------|--------|---|-------------------|-----------|-------|-------|-----------------|------------|----------|------------|------------|
| 43511 | CMPW | NC007  | Microsoft Excel Fundamentals (Bilingual)              | In-Person         | Wake 06   | 8/29  | 10/22 | Mon,Wed         | 11:35 AM   | 2:25 PM  | J. Cesar   | Lara Perez |
| 44190 | CMPW | NC007  | Microsoft Excel Fundamentals (Bilingual)              | Zoom              | Online    | 8/29  | 10/22 | Mon,Wed         | 11:35 AM   | 2:25 PM  | J. Cesar   | Lara Perez |
| 43502 | CMPW | NC008  | Microsoft Publisher Fundamentals (Bilingual)          | In-Person         | Wake 06   | 8/29  | 10/22 | Tue,Thu         | 11:35 AM   | 2:25 PM  | J. Cesar   | Lara Perez |
| 44191 | CMPW | NC008  | Microsoft Publisher Fundamentals (Bilingual)          | Zoom              | Online    | 8/29  | 10/22 | Tue,Thu         | 11:35 AM   | 2:25 PM  | J. Cesar   | Lara Perez |
| 44128 | CMPW | NC007  | Microsoft Excel Fundamentals (Bilingual)              | In-Person         | Schott 17 | 8/29  | 10/22 | Mon,Wed         | 11:35 AM   | 2:30 PM  | Norma      | Graffius   |
| 44198 | CMPW | NC007  | Microsoft Excel Fundamentals (Bilingual)              | Zoom              | Online    | 8/29  | 10/22 | Mon,Wed         | 11:35 AM   | 2:30 PM  | Norma      | Graffius   |
| 44129 | CMPW | NC006  | MS PowerPoint Fundamentals (Bilingual)                | In-Person         | Schott 17 | 8/29  | 10/22 | Tue,Thu         | 11:35 AM   | 2:30 PM  | Norma      | Graffius   |
| 44200 | CMPW | NC006  | MS PowerPoint Fundamentals (Bilingual)                | Zoom              | Online    | 8/29  | 10/22 | Tue,Thu         | 11:35 AM   | 2:30 PM  | Norma      | Graffius   |
| 43513 | CMPW | NC006  | MS PowerPoint Fundamentals (Bilingual)                | Zoom              | Online    | 8/29  | 10/22 | Mon,Wed         | 11:00 AM   | 2:00 PM  | Antonieta  | Solis Soto |
| 43503 | CMPW | NC002  | Introduction to Computers (Bilingual)                 | Zoom              | Online    | 8/29  | 10/22 | Mon,Tue,Wed,Thu | 11:00 AM   | 2:00 PM  | Araceli    | Aparisio   |
| 43506 | CMPW | NC001  | Typing-Keyboarding (Bilingual)                        | In-Person         | Wake 06   | 8/29  | 10/22 | Mon,Tue,Wed,Thu | 2:30 PM    | 3:30 PM  | Raul       | Uribe      |
| 44194 | CMPW | NC001  | Typing-Keyboarding (Bilingual)                        | Zoom              | Online    | 8/29  | 10/22 | Mon,Tue,Wed,Thu | 2:30 PM    | 3:30 PM  | Raul       | Uribe      |
| 43504 | CMPW | NC010  | Computer/Skills (Bilingual)                           | In-Person         | Wake 06   | 8/29  | 10/22 | Mon,Tue,Wed,Thu | 3:35 PM    | 5:00 PM  | Raul       | Uribe      |
| 44195 | CMPW | NC010  | Computer/Skills (Bilingual)                           | Zoom              | Online    | 8/29  | 10/22 | Mon,Tue,Wed,Thu | 3:35 PM    | 5:00 PM  | Raul       | Uribe      |
| 44127 | CMPW | NC004  | Introduction to the Internet and Email                | Zoom              | Online    | 8/29  | 10/22 | Tue,Thu         | 5:00 PM    | 8:00 PM  | Norma      | Bahena     |
| 43507 | CMPW | NC003  | Introduction to Windows Operating Systems (Bilingual) | In-Person         | Schott 17 | 10/24 | 12/17 | Mon,Wed         | 11:30 AM   | 2:30 PM  | Norma      | Graffius   |
| 44192 | CMPW | NC003  | Introduction to Windows Operating Systems (Bilingual) | Zoom              | Online    | 10/24 | 12/17 | Mon,Wed         | 11:30 AM   | 2:30 PM  | Norma      | Graffius   |
| 43510 | CMPW | NC005  | Microsoft Word Fundamentals (Bilingual)               | In-Person         | Schott 17 | 10/24 | 12/17 | Tue,Thu         | 11:35 AM   | 2:30 PM  | Norma      | Graffius   |
| 44193 | CMPW | NC005  | Microsoft Word Fundamentals (Bilingual)               | Zoom              | Online    | 10/24 | 12/17 | Tue,Thu         | 11:35 AM   | 2:30 PM  | Norma      | Graffius   |
| 43512 | CMPW | NC010  | Computer/Skills (Bilingual)                           | In-Person         | Wake 06   | 10/24 | 12/17 | Tue,Thu         | 11:35 AM   | 2:30 PM  | J. Cesar   | Lara Perez |
| 44196 | CMPW | NC010  | Computer/Skills (Bilingual)                           | Zoom              | Online    | 10/24 | 12/17 | Tue,Thu         | 11:35 AM   | 2:30 PM  | J. Cesar   | Lara Perez |
| 43505 | CMPW | NC005  | Microsoft Word Fundamentals (Bilingual)               | In-Person         | Wake 06   | 10/24 | 12/17 | Mon,Wed         | 11:35 AM   | 2:30 PM  | J. Cesar   | Lara Perez |
| 44197 | CMPW | NC005  | Microsoft Word Fundamentals (Bilingual)               | Zoom              | Online    | 10/24 | 12/17 | Mon,Wed         | 11:35 AM   | 2:30 PM  | J. Cesar   | Lara Perez |
| 43509 | CMPW | NC004  | Introduction to the Internet and Email (Bilingual)    | Zoom              | Online    | 10/24 | 12/17 | Mon,Wed         | 11:00 AM   | 2:00 PM  | Antonieta  | Solis Soto |
| 44140 | CMPW | NC001  | Typing-Keyboarding (Bilingual)                        | Zoom              | Online    | 10/24 | 12/17 | Mon,Tue,Wed,Thu | 1:00 PM    | 2:05 PM  | Araceli    | Aparisio   |
| 44130 | CMPW | NC002  | Introduction to Computers (Bilingual)                 | In-Person         | Wake 06   | 10/24 | 12/17 | Mon,Tue,Wed,Thu | 2:35 PM    | 3:40 PM  | Raul       | Uribe      |

|       |      |       |                                       |           |         |       |       |                 |         |         |       |        |
|-------|------|-------|---------------------------------------|-----------|---------|-------|-------|-----------------|---------|---------|-------|--------|
| 44201 | CMPW | NC002 | Introduction to Computers (Bilingual) | Zoom      | Online  | 10/24 | 12/17 | Mon,Tue,Wed,Thu | 2:35 PM | 3:40 PM | Raul  | Uribe  |
| 44131 | CMPW | NC006 | MS PowerPoint (Bilingual)             | In-Person | Wake 06 | 10/24 | 12/17 | Mon,Tue,Wed,Thu | 3:50 PM | 4:55 PM | Raul  | Uribe  |
| 44202 | CMPW | NC006 | MS PowerPoint (Bilingual)             | Zoom      | Online  | 10/24 | 12/17 | Mon,Tue,Wed,Thu | 3:50 PM | 4:55 PM | Raul  | Uribe  |
| 44132 | CMPW | NC007 | Microsoft Excel (Bilingual)           | Zoom      | Online  | 10/24 | 12/17 | Tue,Thu         | 5:15 PM | 8:00 PM | Norma | Bahena |

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